



**Caribbean Water and Wastewater Association**

# **EXECUTIVE REPORT**

**OCTOBER 2012 - SEPTEMBER 2013**

# MEET THE CWWA EXECUTIVE

## EXECUTIVES

President

L. O'Reilly Lewis

Barbados

Past President

Wayne O. Williams

Trinidad

2012 Conference Chair

Cyprian Gibson

Bahamas

Vice President

Alphonsus Daniel

Grenada

Vice President

Jason Johnson

Miami

Secretary

Shamika Cudjoe

Trinidad

Treasurer

Carol Doyle

Trinidad

Public Relations Officer

Stella M. Saunders

US Virgin Islands

### STAFF

Executive Assistant

Marian Stephens

Trinidad

# MEETINGS

## EXECUTIVE COUNCIL MEETINGS

**October 2012 - September 2013**

- Held 10 monthly meetings via conference call.
- Met twice in person in Trinidad.
- Held Strategic Planning Workshop on August 23-24, 2013 with Executive Council and selected National Sector members.

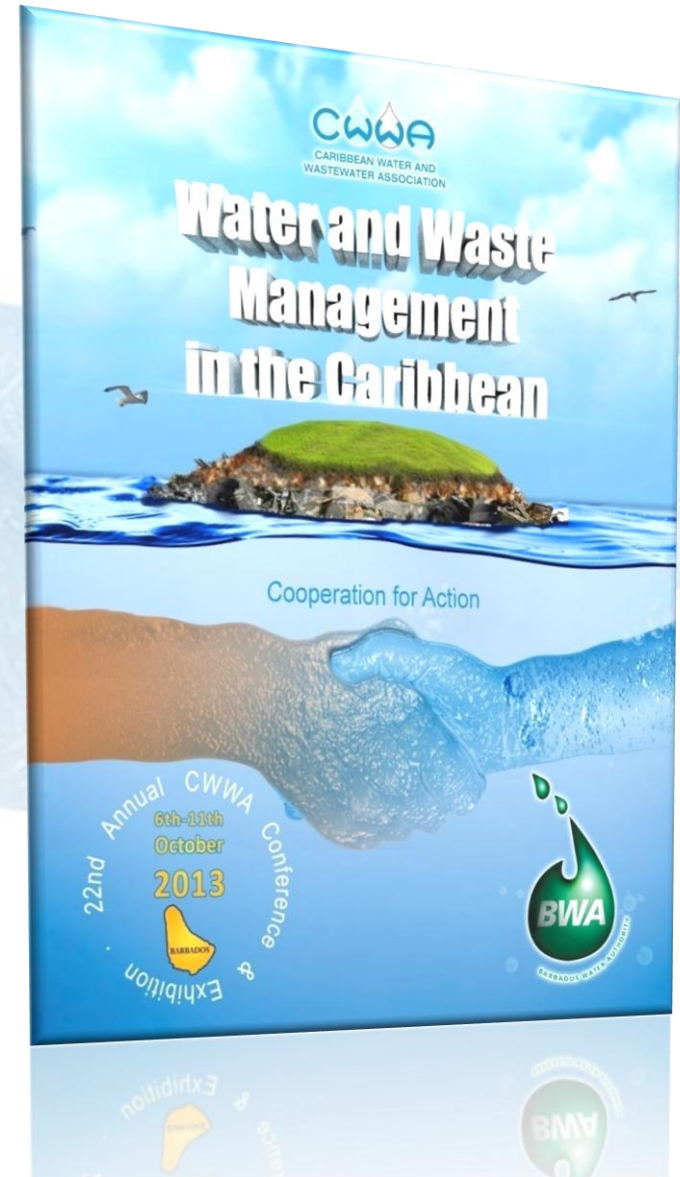
# CWWA's ACTIVITIES

- **CWWA Website**

- Improved postings of sector information (jobs vacancies, project opportunities, sector news).
- Integrated Conference website with CWWA's website. [www.cwwa.net](http://www.cwwa.net).
- Website Visits:
  - October 2011-September 2012: 12,420
  - October 2012 – September 2013: 10,255

- **Production of CWWA Magazine**

- This year, for the first time, the Association has designed the cover of the conference magazine in-house.
- The layout of the magazine. has been prepared in-house since 2009.



# CWWA's ACTIVITIES



**World Water Day** was held on 22 March 2013.

- It was commemorated in conjunction with World Forestry Day and Meteorological Day in Trinidad.
- The Secretariat participated in the workshop in Trinidad.

The President released a statement supporting this year's theme, **International Year of Water Cooperation**, which focused on the importance of freshwater resources and its sustainable management.



# CWWA's ACTIVITIES

- **E-newsletter**

- The Association continues to issue the electronic or E-newsletters, titled “CWWA INFOstructure”.

- **CWWA's Facebook Page**

- The Association continues to update their Facebook Page to incorporate social media for ease of communications and transmittal of information. **“LIKE”** us on Facebook to keep connected!



**CWWA**  
CARIBBEAN WATER AND WASTEWATER ASSOCIATION

**The CWWA INFOstructure**  
*Caribbean Collaborations Unified Solutions*

HIGHLIGHTS OF THE CWWA 21ST ANNUAL CONFERENCE & EXHIBITION

VOLUME 1, ISSUE 2,  
MARCH 2013

**Calendar of Events:**  
MARCH  
21-World Forestry Day  
22-World Water Day  
APRIL

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The CWWA 21<sup>st</sup> Annual Conference & Exhibition was a success! From the beginning, all were ecstatic to be apart of this event and what better place to experience it than Paradise Island itself Nassau, Bahamas. The 2012 theme for the Conference was “Water and Waste Management in the Caribbean: Real Strategies and Solution.”

The official venue of the conference was Atlantis, Paradise Island, The Bahamas. The Conference site presented the luxury and sophistication of a breathtaking resort and casino and gave the conference attendees access to state-of-the-art facilities and guest services beyond your imagination. It truly proved to be the ideal destination for CWWA 21<sup>st</sup> Annual Conference & Exhibition.

The CWWA Executive extends “kudos” to the host utility, The Bahamas Water and Sewerage Corporation, in conjunction with the Prime Minister of the Commonwealth of the Bahamas and The Minister of Works and Urban Development for making this another very successful event for the CWWA .

Thank you all for attending, exhibiting, or sponsoring the CWWA 21<sup>st</sup> Annual Conference & Exhibition.

We extend our best wishes to Trinidad and Tobago as they prepare to host the 22<sup>nd</sup> CWWA Annual Conference & Exhibition In October 2013. So, mark your calendars and get ready to be a part of this event in the multi-cultural island of Trinidad and Tobago!

# CWWA's ACTIVITIES



- **Sector News**

- Circulated via blast email weekly to the membership
- Linked to the CWWA website.
- Members can use Sector News and the website to advertise job vacancies, Request For Proposals and information about their sector.

- **CWWA Membership Cards**

- Cards were generated and were distributed to all financial members at the 2012 Conference in Bahamas.
- Visit our Booth in the Exhibit Hall to become current or to obtain your membership card.

# MEMBERSHIP

## New Members

July 1, 2012- June 30, 2013

23 Individual

15 Corporate

## Total Membership

<u>Members Category</u>	<u>Total</u>	<u>Financial Status</u>
Member:	172	47
Corporate:	67	23
Corporate Utility	14	3
<b>TOTAL</b>	<b>253</b>	<b>73</b>



# WORKSHOPS AND TRAINING



## Training and Certification

- Conducted 3 wastewater operations training courses through Mr. Irwin Gill and CAWASA during October–December 2012.
- Obtained a financial revenue of 10% of the income from these training courses.

# WORKSHOPS AND TRAINING



## Strategic Plan 2010-2015 Workshop

CReW funding of the development of the CWWA Strategic Plan. The initial workshop was conducted on 23<sup>rd</sup> – 24<sup>th</sup> August 2013 in Trinidad.

# COLLABORATIONS



**PAHO** – At the 20<sup>th</sup> AGM in the Bahamas, PAHO proposed two Resolutions entitled,

- *“Resolution for Joining the Coalition for the Elimination of Cholera in Hispaniola”* and
- *“Post Millennium Development Goal (MDGs)7c - Access to Water and Sanitation.”*
- Past President Cyprian Gibson represented the CWWA at the Coalition meeting in Washington, D.C.

# COLLABORATIONS



**CAWASA** – President O'Reilly attended CAWASA's stakeholders meeting in St. Lucia.

- The President gave a presentation on CWWA's collaboration with CAWASA and proposed a Water Utility Forum at the 2013 CWWA Conference.
- In attendance were representatives from OECS, CDB, and the private sector.



# COLLABORATIONS

## American Water Works Association **(AWWA)**

Jason Johnson has been working with Ms. Susan Franceschi (AWWA Chief Membership Officer) to have the Association in collaboration with CAWASA form a partnership with AWWA. Negotiations are continuing.



## **United Nations Environmental Programme**

The President attended a **UNEP** sponsored meeting in Nairobi on setting wastewater targets in for the Sustainable Development Goals (SDG).



# NATIONAL SECTION ANNUAL REPORTS

## National Sections Activities

- Grenada
  - World Water Week, Tree planting for schools
- Barbados
  - World Water Day Exhibition, 23 new members, planned 2013 conference
- Trinidad
  - Lecture series
- St. Lucia
  - World Water Week activities
- Bahamas
  - Conference Closure and reactivation of Local Section, World Tourism Day

# **TREASURER'S REPORT**



**FINANCIAL PERFORMANCE  
JULY 2013 – JUNE 2013**

# Statement of Financial Position (US\$) - As at June,2013

Please Note foreign rate used \$6.424 TT:US

	-	2013		2012
<b>ASSETS</b>				
<b>Non-current asset</b>	2.3	758		935
<b>Current assets</b>				
Cash and Cash equivalent		14,770		18,654
<b>Other Cash</b>				-
Equity Investments at fair value	2.2	87,252		75,715
Trade Receivables		25,199		23,312
		127,221		117,681
<b>Total Assets</b>		127,979		118,616
<b>Liabilities and Equity:</b>				
General Fund		125,204		116,352
<b>Total Equity</b>		125,204		116,352
<b>Current Liabilities</b>				
Trade Payables		2,775		2,265
Overdraft		-		
<b>Total Equity and Liabilities</b>		<b>\$127,979USD</b>		<b>\$118,616USD</b>

## Income: July 2012 to June 2013

	<b>INCOME</b>		Quant	Unit Rate US\$	Budgeted US\$ 2012-13	Actual US\$ 2012-13
	Application Fees			(1)	1,975	
	Annual Membership Dues			(2)	14105	
1	Total Dues			(1 + 2)	<b>16,080</b>	<b>12,261</b>
2	Workshops		3	1,000	<b>3,000</b>	<b>11,589</b>
3	Conference Proceeds	12,116	1	25,000	<b>37,116</b>	<b>33,069</b>
4	Sponsorship Advertisement	738	3	1,000	<b>3,738</b>	-
5	Donation & Sponsorship		1	5,000	<b>5,000</b>	<b>16,644</b>
	<b>INCOME</b>				<b>\$64,934USD</b>	<b>\$73,563USD</b>

## Expenses: July 2012 to June 2013

	<b>Budgeted US\$ 2012-13</b>	<b>Actual US\$ 2102-13</b>	
<b>Selling, General &amp; Admin</b>	<b>53,392</b>	<b>45,336</b>	
Conference Administrative Expenses	5,340		
Salaries	22,513		
Secretariat Administrative Expenses	9,476		
Office Expenses	1,562		23,901
Executive Meetings	14,501		21,435
<b>Depreciation &amp; Interest</b>		<b>730</b>	
<b>Other Expenses</b>	<b>11,358</b>	<b>18,647</b>	
Fees and Subscriptions	6,359	3,252	
Audit Fee			
AIDIS Fees			
Consultancy Fees			
Meeting: Strategic Plan Initiative	5,000	10,822	
Communication Services		1,693	
Membership Services		2,880	
<b>TOTAL EXPENSES</b>	<b>\$64,711USD</b>	<b>\$64,713USD</b>	



# Cash Flow

## Caribbean Water and Wastewater Association

### Statement of Financial Position

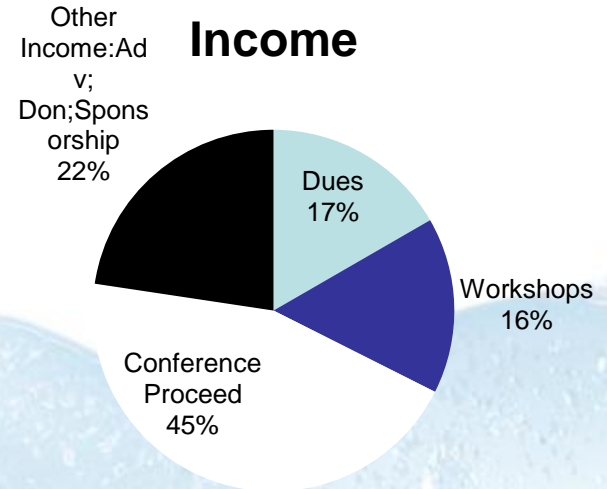
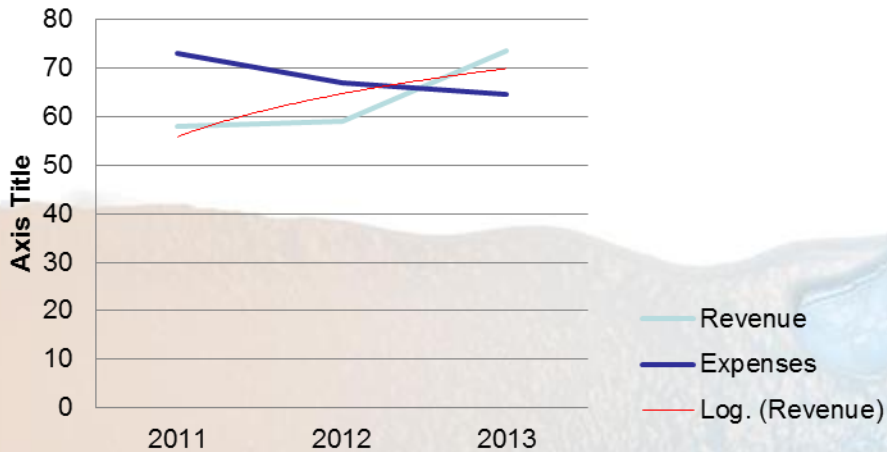
As at June, 2013

Please Note foreign rate used \$6.424 TT:US

	2013		2012
	<u>US\$</u>		<u>US\$</u>
<b>Cash flow From Operation</b>			
Surplus for the year	8,852		(2,994)
Depreciation	178		38
(Gain) / Loss on equity investments	(276)		(570)
Trade Receivables	(1,887)		(23,312)
Trade Payables	510		(370)
<b>Net Cash generated by operating activities</b>	<u>7,377</u>	-	<u>(27,208)</u>
<b>Cash Flows from Investing Activities</b>			
Purchase of Assets			(358)
Other Cash used in investing activities	(11,260)		(3,143)
<b>Net Cash Used in investing activities</b>	<u>(11,260)</u>		<u>(3,501)</u>
<b>Net Increase/(Decrease) in Cash &amp; Cash Equivalents</b>	<u>(3,884)</u>		<u>(30,708)</u>
Cash and Cash equivalents beginning of year	<u>18,654</u>		<u>49,362</u>
<b>Cash and Cash equivalents end of year</b>	<u><u>14,770</u></u>		<u><u>18,654</u></u>

# Analysis

## CWWA Revenue vs. Expense



- **Liquidity ratios**

Availability of cash to pay debt:  
Current Ratio

- **Debt ratios**

Ability to repay long-term debt: Asset Ratio

- **Activity ratios**

Effectiveness of the firms use of resources: Asset Turnover ratio

	<b>Current Ratio</b>	<b>Debt Ratio</b>	<b>Asset turnover Ratio</b>
2011	26	0.016	1.30
2012	53	0.019	0.40
2013	46	0.022	0.57

## Projected Income July 2013 to June 2014

INCOME	Quantity	Unit Rate US\$	Budgeted US\$
<b>NEW MEMBERS</b>			
Members:- Individual members	25	60	1,500
Corporate Members:- Manufacturers & Suppliers	10	200	2,000
<b>TOTAL</b>		<b>(1)</b>	<b>\$3,500</b>
<b>ANNUAL MEMBERSHIP DUES</b>			
Individual members -172	100	40	4,000
Corporate Members			
(a) Suppliers of equipment & services -67	55	175	9,625
(b) Water Utility Companies			
- Group A: (3)	3	1,750	5,250
- Group B:(7)	5	875	4,375
- Group C: (4)	4	435	1,740
<b>TOTAL</b>		<b>(2)</b>	<b>\$24,990</b>
<b>TOTAL DUES</b>		<b>(1 + 2)</b>	<b>28,490</b>
<b>CONFERENCE PROCEEDS</b>	1	35,000	<b>35,000</b>
<b>WORKSHOPS</b>	3	6,000	<b>18,000</b>
<b>OTHER INCOME: ADVERTISEMENT &amp; SPONSORSHIP</b>	1	36,000	<b>36,000</b>
<b>INCOME</b>			<b>\$117,490USD</b>

**PROJECTED EXPENDITURE JULY 1ST 2013 - JUNE 30TH 2014**

		<b>Budgeted US\$</b>	<b>TOTAL</b>
<b>1</b>	<b>Selling, General &amp; Admin</b>		
	Secretariat Administrative Expenses		<b>72,000</b>
	Salaries	60,000	
	Office Expenses	12,000	
	Executive Meetings	10,000	<b>10,000</b>
<b>2</b>	<b>Other Expenses</b>		<b>5,000</b>
	Fees and Subscriptions		
	Audit Fee	2,200	
	AIDIS Fees	625	
	AWWA	975	
	Consultancy Fees	1,200	
<b>3</b>	<b>Work Program</b>		<b>25,000</b>
	Training and Workshop	10,000	
	Revision of Constitution and Regulations	10,000	
	National Section Support	5,000	
	Contingency		<b>5,000</b>
	<b>TOTAL EXPENSES</b>		<b>\$117,000USD</b>

# 2013 – 2014 OBJECTIVES

1. Recruit an Executive Director
2. Revise Constitution and Regulation (Seek external project financing)
3. Increase membership through improved engagement with National Sections
4. Schedule three (3) Training Sessions
5. Produce four (4) Electronic newsletters
6. Increase membership advertising opportunities
7. Upgrade Website



# FUTURE CONFERENCES



**2014: St. Lucia**

# FUTURE CONFERENCES



Proposed Future  
Host Countries:

- **Trinidad**
- **Miami**
- **US Virgin Islands**

# THANK YOU

*The Executive of the CWWA would like to thank  
the membership for its  
cooperation and contributions  
in the last year  
and allowing us the opportunity to serve.*

***Eng. Lennox O'Reilly Lewis  
President***