



Caribbean Water and Wastewater Association

25th Silver Anniversary

Conference and Exhibition

October 24-28, 2016

Port of Spain, Trinidad

PARTICIPANT'S REGISTRATION FORM

Participant's Information

Title _____ First Name _____ Last Name _____

Position _____ Company Name _____

Mailing Address _____

City _____ State _____ Zip Code _____ Country _____

Phone Number _____ Cell Number _____

Email Address _____

____ Please check here if special services are required. Explain: _____

Dietary Restrictions: ☐ Vegetarian ☐ Vegan ☐ Other _____

Number of Persons in Your Party: Adults: _____ Young Adults (13-17): _____ Children (12 yrs old and under): _____

MEMBERSHIP: ☐ CWWA ☐ NON-MEMBER ☐ STUDENT

Conference and Exhibition Week in Review

Monday	Tuesday	Wednesday	Thursday
Pre-Conference Workshops	Plenary Session	Exhibit Hall Open	Technical Sessions
CWWA Board Meeting	Exhibit Hall Open	Technical Sessions	Luncheon
Opening Ceremony	Technical Sessions	Luncheon	Exhibit Hall Closes
Exhibit Hall Ribbon-Cutting	Trade Presentations	Caliente Caribe Networking	Gala Awards
Welcome Reception	Poster Presentation and Luncheon	(water, rum & hot sauce tastings)	Ceremony
	Cultural Event	CWWA Annual General	
		Membership Meeting & Elections	Friday
			Technical Field Tours
			CWWA Executive Meeting

CANCELLATION POLICY

Cancellations must be received via email by **September 15, 2016**, to qualify for a refund. A US \$100 administrative fee will be deducted from the total registration fee. Substitutes are always welcomed and no-shows are non-refundable. Any refunds will be processed after the Conference.

CONFERENCE FEES –

Category	Members	Non-Members
Early Registration* on or Before 31st August 2016	o \$350.00	o \$450.00
Student Registration* (Early, Regular and Late - fee remains the same)	o \$150.00	o \$200.00
Registration* on or After 1st September 2016	o \$400.00	o \$500.00
Late Registration* on or After 1st October 2016	o \$500.00	o \$650.00
Full Registration includes the following. Please Indicate your attendance: Monday: o Welcome Ceremony and Reception Tuesday: o Lunch o Cultural Event Wednesday: o Lunch o Caliente Caribe Networking Event Thursday: o Lunch o Gala Awards Ceremony Friday: o Technical Tours: (Express interest here, specific tour sign up at registration check-in.		
One Day Attendance** _____ Tuesday _____ Wednesday _____ Thursday	\$150.00	\$200.00
TOTAL – All fees are in US dollars		

* * Registration fee includes access to all Technical Sessions, Trade Presentations, the Exhibit Hall, Lunch, Technical Tours and Evening events.

*** One Day Attendance includes access to Technical Sessions, Exhibit Hall, and Lunch for that particular day.

COMPANION FEES		
Category (Indicate how many tickets needed per day per event)	Early Registration by 31/08/16	Late Registration after 31 /08/16
Lunches _____ Tuesday _____ Wednesday _____ Thursday	_____ X \$50.00	_____ X \$55.00
Tuesday: _____ Cultural Event	_____ X \$50.00	_____ X \$55.00
Wednesday: _____ Caliente Caribe Networking Event	_____ X \$50.00	_____ X \$55.00
Thursday: _____ Gala Award Ceremony	_____ X \$70.00	_____ X \$70.00
Friday: _____ Technical Field Tours	_____ X \$45.00	_____ X \$45.00
TOTAL		

Method of Payment: Make all cheques and money orders payable to CWWA (Please note on your cheque or money order payment is for the CWWA 2016 Conference and Participant's Registration). Forms can be completed online, emailed to cwwaconferenceplanning2016@gmail.com; or mailed to Caribbean Water and Wastewater Association, c/o WASA, Farm Road, St. Joseph, TRINIDAD; or faxed to 868-645-7849.

Form of Payment: o Cheque No. _____ o Money Order o Wire Transfer o Credit Card: o MC o VI

Name on Card

Number

Expiration Date

CVV

Billing Zip Code

Card Holder's Signature