



**CARIBBEAN WATER AND  
WASTEWATER ASSOCIATION  
CONFERENCE & EXHIBITION**



**ATLANTIS PARADISE ISLAND  
THE BAHAMAS OCTOBER 2022**

**EXHIBITOR INFORMATION GUIDE**

**EXHIBITION DATES & TIMES**

DATE:	TIME:
Monday, October 17th, 2022	6:00 pm – 9:00 pm (Conference and Exhibition Opening)
Tuesday, October 18th, 2022	9:00 am – 6:00 pm
Wednesday, October 19th, 2022	9:00 am – 6:00 pm
Thursday, October 20th, 2022	9:00 am – 6:00 pm

**BOOTH REGISTRATION/SET-UP DATES & TIMES**

DATE:	TIME:
Sunday, October 16 <sup>th</sup> 2022	3:00 pm - 6:00 pm
Monday, October 17th, 2022	8:30 am – 3:00 pm
Tuesday, October 18th, 2022	8:30 am – 3:00 pm

**BOOTH BREAKDOWN DATES/TIMES**

DATE:	TIME:
Friday, October 21st, 2022	9:00 am – 5:00 pm

**CONFERENCE WORKSHOP DATES & TIMES**

Sunday, October 16 <sup>th</sup> , 2022 – Friday, October 21 <sup>st</sup> , 2022	9:00 am - 5:00 pm
-----------------------------------------------------------------------------------	-------------------

**BOOTH DETAILS ((Each booth rental includes the following))**

- Free all access conference registration for (2) persons
- 10' X 10' draped booth consisting of: back wall 8' high and side rails 3' high
- Four (4) hotel room nights (single occupancy), and preferential rates for added occupants.
- Table and (2) chairs, and tablecloths/drapery, Wi-Fi, etc.
- Electrical outlet (EXHIBITOR TO PROVIDE EXTENSION CORDS)
- Company name badges (Exhibitors are required to pre-register all personnel who will be in attendance at their booths. All exhibitors must be in possession of a name badge to gain access to the exhibit floor, seminars and other conference activities.
- An Exhibitor Package with detailed information and instructions will be provided on the conference website for exhibitors ([www.cwwa.net](http://www.cwwa.net)) sent to exhibitors.

## BOOTH FEES

- All exhibition booths are \$4,000 (member rate) and \$4,500 (nonmember rate) each for a 10' X 10' space before July 31st, 2022. Booth fees increase by \$500 on or after August 1st, 2022.

## PAYMENT POLICY

- Full booth payment must accompany your Exhibitor Registration Form to confirm your space

## CANCELLATION POLICY

- A \$500 non-refundable processing fee will be assessed for cancellations received in writing by August 31st, 2022. After August 31st, 2022 there will be no refunds.

## FAILURE TO OCCUPY SPACE

- If the exhibition space is not registered and occupied by the 1st day of the exhibition, Monday, October 17th, 2022, the space will be considered a no-show and forfeited by the exhibitor. This forfeited space may be resold, reassigned or used by the CWWA Conference Planning Committee without obligation.

## SECURITY

- While every effort will be made to provide security for exhibitors while in the Atlantis Beach Resort, neither The Atlantis Resort or The CWWA Conference Planning Committee will be held responsible for loss or damages to exhibits or exhibitor property. Please secure all personal belongings at all times.

**For more information, contact the CWWA Local Secretariat at:**

**Telephone Contact: (242) 302-5546**

**E-mail Contact: [cwwaconference2022@gmail.com](mailto:cwwaconference2022@gmail.com)**

**Website Address: [www.cwwa.net](http://www.cwwa.net)**