

REQUEST FOR PROPOSALS

The Trinidad and Tobago Solid Waste Management Company Limited (SWMCOL) invites qualified Consultancy Firms to submit Proposals for the Provision of Consultancy Services to conduct a Waste Quantification, Characterization, Centroid and Recycle Study for Trinidad;

Tender packages can be purchased and collected at SWMCOL's Head Office, #34 Independence Square, Port of Spain, between the hours of 9:00 a.m. to 12:00 noon from **Monday 3rd August, 2020 until Friday 14th August, 2020**.

A mandatory site visit is scheduled for **Monday 17th August, 2020 at 10:00 a.m.** at the Forres Park Landfill Site.

Tender documents are obtainable for a non-refundable fee of **THREE THOUSAND DOLLARS (\$3,000.00)** from:

**THE TRINIDAD AND TOBAGO SOLID WASTE MANAGEMENT COMPANY LIMITED (SWMCOL)
34 INDEPENDENCE SQUARE, NORTH
PORT OF SPAIN**

Proposals from interested consultants must be accompanied by a Company Profile including:

- Short statement on intended scheduling and ability to achieve the desired works;
- The Tender Document Receipt;
- Completed Tender Form;
- A Board of Inland Revenue (BIR) Compliance Certificate;
- VAT Registration and Compliance Certificate;
- Approved Annual Returns (Where Applicable);
- NIS Compliance Certificate;
- Certificate of Incorporation/ Certificate of Continuance;
- Audited Financial Statements for the last two (2) years;
- A valid copy of public liability insurance;
- Company profile including history and principal officers;
- Technical Capability: List of Available Manpower & Resources;
- General work experience and experience in services of a similar nature to this project;
- Implementation Strategy/ Methodology; and
- Evidence of Financial Capability.

Packages shall consist of one (1) original and three (3) copies. It should be of a dimension of 3" H X 14" W. **Sealed submissions will be received up to 1:00 p.m. on Wednesday 30th September, 2020** and must be addressed to:

**THE SECRETARY
TENDERS COMMITTEE
THE TRINIDAD AND TOBAGO SOLID WASTE MANAGEMENT COMPANY LIMITED
34 INDEPENDENCE SQUARE, NORTH
PORT OF SPAIN**

All relevant documents must be submitted in a sealed envelope clearly marked on the outside:

"Request for Proposals for Consultancy Services- RFP – Consultancy Services to conduct a Waste Quantification, Characterization, Centroid and Recycle Study for Trinidad.

Consultants must ensure that their proposals are completed and appropriately signed. Incomplete documents will not be considered.

The costs of preparing submissions, inclusive of the application fee, are not reimbursable.

Consultants will be required to sign a form indicating the date and time the proposal was received.

Late submissions will NOT be considered. SWMCOL does not bind itself to accept the lowest or any other proposal submitted.